|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date:** | 11th September 2019 | **Time:** | 8.00 – 9.30pm | **Location:** | Newbottle & Charlton School |
| **Attendees:** | Vanessa Kelly (VK), Sarah Alexander (SA), Julia Rands (JR), Sarah Smith (SS), Pete Smith (PS), Debbie Bolam (DB), Sarah McLaren (SM), Lucy Stock (LS), Vicky England (VE), Lucy Kennerley (LK) | | | | |
| **Apologies:** | Gemma Davis (GD), Nicola Watson (NW), Jen Iddon (JI), Lindsay Naylor (LN), Chris Edwards (CE) | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **1.** | **Chair’s Welcome** | **Comments** | **Action** |
|  | All welcomed to the meeting | Minutes of previous meeting approved and signed. | **VK** |
| **2.** | **Treasurer’s Update** |  |  |
|  | 2018/19 Donations to school   |  |  | | --- | --- | | £1042 | Class Trips | | £3517 | 10 iPads, cases & trolley | | £350 | Trickle trip | | £500 | Outdoor Learning | | There is still £6848 in the account to donate or be carried over to this academic year. Funding for the parent text service, Spelling Shed, Reading Eggs, PTFA shed and the 3D Printer will be allocated from these funds. Money from Open Farm Sunday (£1900) and Teddy Parachute will be included in the 2019-20 fundraising. Money for a cycle shelter will be allocated from the OFS funds. The accounts are now closed and will be audited prior to the AGM.  Ideas for donations in 2019/20 are an upgrade to the audio visual equipment in the hall, new soft seating in the breakfast club room, items to accompany the 3D printer, items to support the robotics curriculum (LS/PS to investigate National Instruments’ offering) and £100 per class will be given for the teacher/pupils to spend as they wish. | **SA**  **LS** |
| **3.** | **Forthcoming Events** |  |  |
|  | **Bags2School** | **Monday 30th September**  VK to request more bags that can be delivered around the village when the community tea invites are delivered. JR to include on Charlton Chat FB page. VK to add clothes from the cupboard to the collection. | **VK**  **JR** |
|  | **Film Night** | **Friday 4th October**  JR to prepare some choices for School Council meeting on 25/9. PS confirmed that films can be shown via Netflix or Amazon at school so DVDs shouldn’t need to be bought. GD to prepare the form to go out Friday 27th September (return Wednesday 2nd Oct) with additional sentence about food for children with dietary requirements to be provided by parents. VE to check numbers with Sheila and buy sausages and hotdog buns, VK to prepare the popcorn and jelly. Helpers on the afternoon – VK, LS, poss DB, CE. | **JR, GD**  **VE, VK**  **VK, LS, CE, DB** |
|  | **Mufti Day** | **Friday 25th October**  GD to prepare the standard mufti flyer and GiftAid form to go out Monday 21st October. | **GD** |
|  | **Bags2School** | **Tuesday 5th November**  PTFA members to distribute bags around the village. | **PTFA** |
|  | **Winter Disco** | **Friday 8th November**  SA to check on stocks of flashing toys and purchase glowsticks and sparklers (but no tiny batteries). Discussion on the merits of so much wasted plastic but alternatives are too expensive. Include nail painting and tattoos. PS to be the DJ and school lights can be used. GD to prepare the form with addition of no high heeled shoes or mobile phones. Form to go out Friday 25th October (return Tuesday 5th Nov). | **SA**  **PS**  **GD** |
|  | **‘Let’s make Christmas’ Mufti Day** | **Monday 2nd December**  To be discussed further at the next meeting. Form and colouring sheets to be created and sent out. | **PTFA** |
|  | **Christmas Fayre** | **Wednesday 4th December**  To be discussed further at the next meeting with action sheet. NW has a list of companies to approach for raffle prizes. | **PTFA** |
|  | **Christmas Film Night** | **Friday 6th December**  DB suggested that Chronicles of Christmas is a good film. School Council to decide, JR to share the list of previous films shown. | **JR** |
| **4.** | **A.O.B.** |  |  |
|  | **PTFA Shed** | VK will check with GD if there is any progress on a contractor to put up the shed. If not, she will ask a parent or it could become a task at a School Spruce-up Saturday this term. LK has access to a 10% Wickes discount for shed and paint supplies. VK/SA to find the measurements taken previously. | **VK**  **LK**  **VK, SA** |
|  | **Future Events** | Christmas Wreathmaking – VK to speak to NW about taking this on within PTFA.  Love Labels Fashion Show – for Spring term. VK to investigate options.  Quiz Fish & Chips Night – Saturday 1st February. SS to arrange the quiz with her father. Howells Fish & Chip van to be invited. | **VK**  **SS** |
|  | **Other fundraising** | **Amazon Smile & Easyfundraising**  JR to include the details in Charlton Link for villagers to support the school if they wish. | **JR** |
|  | **Year Reps** | JR to contact the existing reps to confirm their involvement this year. SA suggested that Becky Tyler might take on the role for Reception. | **JR**  **SA** |
| **5.** | **Annual General Meeting & Next PTFA Meeting** | **TUESDAY 8th OCTOBER, 8.00PM, NEWBOTTLE & CHARLTON SCHOOL** |  |