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| **Date:** | 4th June 2019 | **Time:** | 8.00 – 9.30pm | **Location:** | Newbottle & Charlton School |
| **Attendees:** | Vanessa Kelly (VK), Julia Rands (JR), Sarah Smith (SS), Pete Smith (PS),Vicky England (VE) | | | | |
| **Apologies:** | Eleanor Bland (EB), Gemma Davis (GD) Sarah Alexander (SA), Nicola Watson (NW), Kim Wiseman (KW), Debbie Bolam (DB), Jen Capron | | | | |

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| **1.** | **Chair’s Welcome** | **Comments** | **Action** |
|  | All welcomed to the meeting | Minutes of previous meeting approved and signed. | **VK** |
| **2.** | **Treasurer’s Update** |  |  |
|  | Recent events | No fundraising figures to report as Treasurer was away.  Small Change Challenge – very popular and should be repeated next year.  Bingo Night – a very good event, good food and well organised with lots of prizes keeping the children engaged.  Maytime in the Square - not a big fundraiser and the weather wasn’t great. Might be the last event of its kind.  Mufti Day – all good. |  |
| **3.** | **Forthcoming Events** |  |  |
|  | **Mini Mud Run** | **Friday 7th June**  VE will be setting up the course from midday – VK, JR, DB, NW, SA? offered to help. Everyone to bring buckets, water guns, etc. 2 people from Brackley Leisure Centre will be attending to support and taking the warm up.  House teams will compete for the most sponsor money with a trip to the park as a prize.  JR to send the certificate design to SS.  Decided that if the weather forecast stays the same, the summer BBQ will be postponed to Sports Day. Tea, coffee, soft drinks and cakes can be available under cover during the Mud Run – SA to purchase. Teddy Parachute will still go ahead, cherry picker and parachutes are ready. | **VE**  **VK, JR, DB, NW, SA**  **JR**  **SA**  **VK/JR**  **LS/LPY** |
|  | **Open Farm Sunday** | **Sunday 9th June**  School and PTFA to run stalls and games relating to farming/food origins. All proceeds going to school. Chocolates and bottles for tombola prizes still required. Games are all sorted.  9/10 people are making cakes. JR to ask for more at assembly.  SS/VK will set up on Saturday. Helpers for Sunday are VK & her mum, SA, NW, some staff and some school council. SA to provide floats. | **JR**  **SS/VK** |
|  | **Bags 2 School** | **Wednesday 12th June**  Bags have gone out. Text and Classlist reminder from school on Monday 10th June. Next year’s collection dates are booked. | **SS**  **VK/JR** |
|  | **Father’s Day Shop** | **Thursday 13th June**  PS has purchased more lego figures, to be supplemented by VK/NW extras. VK to order card and envelopes for the gift that can be decorated by the children. Flyer to be sent out Friday 7th June. Helpers on the day – DB, JR, NW? KW? SS to invite Preschool to attend. | **PS**  **VK/JR**  **SS** |
|  | **Birch Class Play** | **Thursday 27th & Friday 28th June**  PTFA to provide alcoholic and soft drinks + tuck shop items for Mrs Bray to run the refreshments. | **PTFA** |
|  | **Sports Day** | **Friday 19th July**  PTFA to provide ice lollies for the children. Summer BBQ may be run after this event at the playing fields. | **PTFA** |
|  | **Charlton Fete** | **Saturday 20th July**  PTFA to run the refreshments stall again with crockery borrowed from Barbara, table cloths from school and lots of donated cakes. A rota with defined roles will make the organisation easier: serving, making tea/coffee, clearing tables, washing up, replenishing cake and crockery.  PTFA to sell ice creams and ice lollies. | **PTFA** |
|  | **Summer Concert** | **Tuesday 23rd July**  PTFA to provide alcoholic/non-alcoholic refreshments and ice creams during the interval. | **PTFA** |
| **4.** | **A.O.B.** |  |  |
|  | **PTFA Shed** | GD to update on the progress of shed funding and installation. | **GD** |
|  | **New Event Ideas idea** | As per last minutes. To be discussed in September 2019. |  |
| **5.** | **Next PTFA Meeting** | **WEDNESDAY 10th JULY, 8PM, NEWBOTTLE & CHARLTON SCHOOL** |  |