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| **Date:** | 12th March 2019 | **Time:** | 8.00 – 9.30pm | **Location:** | Newbottle & Charlton School |
| **Attendees:** | Vanessa Kelly (VK), Sarah Alexander (SA), Julia Rands (JR), Sarah Smith (SS), Pete Smith (PS), Eleanor Bland (EB), Gemma Davis (GD), Vicky England (VE) | | | | |
| **Apologies:** | Nicola Watson (NW) | | | | |

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| **1.** | **Chair’s Welcome** | **Comments** | **Action** |
|  | All welcomed to the meeting | Minutes of previous meeting approved and signed. |  |
| **2.** | **Treasurer’s Update** |  |  |
|  | Recent events:   |  |  | | --- | --- | | Panto | £1189 | | Film Night (Feb & Mar) | £360 | |  |  | |  |  | | We have £7141 in the account with £3867 to be given to school for the ipads in April. There is still a shortfall between projected funds to be raised and donations to be made. Additional events will need to be arranged. The cost of the shed may be reduced if GD’s contractor’s funding request is successful.  No Easter eggs will be purchased this year as there is no hunt.  JR to investigate how much is in the Easyfundraising account.  JR to ask Deborah Hayter if they are holding Open Gardens this year [Done – they are not]. | **SA**  **GD**  **JR**  **JR** |
| **3.** | **Forthcoming Events** |  |  |
|  | **Mother’s Day Shop** | **Thursday 28th & Friday 29th March**  JR has spoken to various nurseries and Swallows at Mixbury are keen to help, supplying a 3in pot of Tete-a-Tete narcissus flowers at less than £1. VK has purchased smaller pots and NW has supplied a tub of stickers. It was discussed whether better or cheaper plants could be purchased online or from a garden centre for the children to pot up. JR to investigate the status of the Swallows plants and report back. VK to purchase some ribbon for the pots. The ‘shop’ could take place outside during break and lunchtime if the weather allows, with pots to be pre-decorated by children to save time. £3 each gift. GD has prepared a flyer to go out Wednesday 20th March. More volunteers will be needed – reps to ask for assistance via FB and we’ll also ask Nicola, Kim, Sarah McL, Julie, Lianne, George. | **JR**  **VK**  **GD**  **VK** |
|  | **Bags 2 School** | **Wednesday 3rd April**  Sheila to distribute the bags Friday 22nd March. SS to send out a reminder text and VK to send out a Classlist reminder nearer the time. JR to include article in Charlton Link. | **SMB**  **VK/SS**  **JR** |
|  | **Child Enterprise Fayre** | **Wednesday 3rd April**  Not Easter related, just CE stalls + PTFA refreshments/hot cross buns stall. Children’s cakes can be sold alongside refreshments. | **PTFA** |
|  | **Bingo Night for Kids** | **Friday 10th May**  JR/GD work on a form to go out Friday 5th May. Fish fingers and chips (check lunch menu) to be served in the cones during an interval between games. Prizes from the ‘Poundworld’ stock. | **JR/GD**  **PS** |
|  | **Mini Mud Run** | **Friday 7th June**  Flyer and sponsor forms to be sent out before half term (JR/GD). JR to check the notes for any suggested changes from last year’s event, eg. More water guns needed, a BBQ manager and separate drinks stall are needed, lots of helpers, no hay bales, hairclips get stuck in net and children to have spare pants, etc. SS still has plenty of stickers. As a way of encouraging sponsor money collection, we will set a competition between houses for the most raised with the winning team getting a % to spend on a fun activity. | **JR/GD**  **SS** |
|  | **Bags 2 School** | **Wednesday 12th June**  Sheila to distribute the bags. SS to send out a reminder text and VK to send out a Classlist reminder nearer the time. JR to include article in Charlton Link. VK to book next year’s collection dates. | **SMB**  **VK/SS**  **JR** |
|  | **Father’s Day Shop** | **Thursday 13th June**  JR brought in Kim’s suggested Fab-Bricks idea for personalised Lego men keyrings. There was a discussion about whether we could produce our own to make more money and keep costs down. SA to bring in a Lego figure and SS to check if the printer tape machine would work for the personalisation. | **SA**  **SS** |
| **4.** | **A.O.B.** |  |  |
|  | **Small Change Challenge** | This hasn’t been run for a while. Agreed to run from after Easter hols to after May half term. The winning class gets a PJ & hot chocolate day or something similar. JR/GD to arrange a small flyer to go out Friday 5th April. | **JR/GD** |
|  | **Apple Juice** | JR send the flyer to Sheila to go out in book bags as there are still a couple of boxes left. Also sell at the Child Enterprise Fayre. | **JR** |
|  | **Evenley Wood Gardens Music Concert** | A concert will take place on 18th or 20th June, organised by Charlton School and NMPAT for Brackley schools’ choirs to perform. PTFA could do the refreshments. SS to confirm details. | **SS** |
|  | **Love Labels Fashion Show** | Another popular event from a few years ago. VK to investigate if we could run another. | **VK** |
|  | **World Book Day Costume Swap** | To take place next January/February – a chance to get a different WBD costume. | **VK** |
| **5.** | **Next PTFA Meeting** | **TUESDAY 7th MAY, 8PM, NEWBOTTLE & CHARLTON SCHOOL** |  |